

Alex Fraser Park

Boarding Policies & Rules

Revised – November 2024

1. **New Boarders:** Must go through Alex Fraser Park approval process including provide two references and read all of AFP rules. Horse must not be brought on the property before meeting in person with AFP Caretaker or Office Admin Assistant.
2. **Boarding Payment:** No posted Dated Cheques. The first month's fees and a \$100 deposit for damages and cleaning PER HORSE are a boarding contractual requirement. All contracts and fees are to be paid in the office. Payments are made via cash, cheque, credit card, debit, or e-transfer. Late fees of 10% will be applied to bill after 7 days of being overdue. Pens can be held on reservation if the boarder is paying full price every month on time, and there is no one on the wait list. Deposits will be returned after inspection is complete, one week max.
3. **Memberships:** Boarders must have an AFP riding membership and a valid HCBC before contracts are signed. Boarding Pen contracts must be signed by a person of legal age (19+). All contracts must be signed, and fees collected before horse(s) may enter pens.
4. **Horse Health:** All horses that are stalled or penned must be properly maintained according to the animal health acts.
5. **Subletting:** NO subletting of boarding pens. All pens are assigned at the park office.
6. **Boarder's Nonpayment:** Boarders more than 60 days in arrears with their payment will be given an eviction notice and have 48 hours to remove their horse and their belongings. All expenses due to the removal of the horse will be at the expense of the boarder.
7. **Trainers:** may not board clients/other people's horses, owners must be on the contract.
8. **Leased Horses:** Those wishing to board a horse under a lease agreement with owner, a contract will need to be under the horse owner and Lessee, both holding HCBC and AFP Memberships. Care of horse will be under Lessee with owner required to ensure horse is being properly cared for.
9. **Stabling or Pens:** Boarders are required to remove their horses from Draft Stalls for any special events from April 1st to September 30th annually. Stall Doors and Pen Gates must always be secured. If you open it, please close it. No alterations to be made to Stalls and Pens without board approval first. Pens and stalls are to be properly maintained (cleaned). This includes removing manure from the pen and placing in the designated manure bin. Please do not leave wheel barrels full. Please keep in mind the park is within city limits and needs to be always kept clean and tidy.

Daily cleaning is highly recommended to ensure the safe keeping of horse(s) and that no disease is spread.

10. Stock Pens: (November 1st to March 31st) Number of horses allowed in each stock pen is dependent on the stock pen, consult AFP Office or caretaker to find out. Boarders are responsible for cleaning their stalls, pens, alley ways and any hay or manure mess their horses make. These boarders must have alternate accommodations off park property in the case the pens are needed in the event of an emergency. Horses boarding in the year-round pens must stay in designated pen and cannot transfer to seasonal stock pens with the expectation that their year-round boarding pen will still be available or held for them upon the horses return. Pens can be rented in stock yard from November 1st to March 31st. In the occasion that there are no rentals occurring during the months of October or April that requires the use of the 5 large stock pens, boarders will be asked if they want specified extra time.

11. Reservations of Seasonal Winter Pens:

Boarding Pens: reservations are made through AFP Office only. When reservations are filled, a wait list will be taken and awarded according to date applied.

Stock Pens: Reservations are made through office only. Stock pen boarders that remain until end of March, and are in good standing, must notify the office by May 1st if they wish to come back starting October 1st. You must pay \$200 deposit within 2 weeks of May 1st to secure your pen. Should you not wish to return, the next person on the waitlist will be contacted.

12. Damage and Cleaning Deposit: Renter(s)/Boarder(s) are required to leave the facility in the same condition it was in, upon initial use. Renter(s)/Boarder(s) have 72 hours to clean and repair your pens, stalls, or hay stalls when they vacate. Failure to complete the cleaning or repairs in applicable will lose their damage deposit.

13. Shavings: There are limited resources of shavings that AFP may obtain per year. Please use sparingly and when they run out it is up to the boarder to buy their own shavings for their horse(s).

14. Hay: Square bales are preferred but round bales and large square bales are allowed if approved by AFP office or caretaker. Bales are to be placed on a pallet properly tarped and area clean always. Additional cleaning deposit on \$50 per boarder may be required. Square bales must be stored in designated areas. The assigned area must always be kept tidy. Please do not use unused pens/ shelters/ stalls that have not been assigned to you. Round bales can be unloaded by the caretaker using tractor to place in designated areas. Please arrange a mutual time with caretaker with enough notice for preparation.

15. Loose Feed (Concentrates): Must be kept in sealed containers and stored in designated areas. Not left in pens where they can attract pests or become a safety hazard.

- 16. Hay Stall:** Boarders may rent either a box stall or draft stall from the months, October- April. You will be assigned a hay stall upon request and there will be no moving. Cleaning up of hay stall / storage area must be done before vacating and removal of any debris and pallets off site. These stalls must be cleaned out immediately upon request. It is the boarder's responsibility to clean up in front of and around the area, and the path to your pen, after each use.
- 17. Stallions:** For overnight or events only, all stallions must be put in a box stall, or an approved pen designated by the Alex Fraser Park Society. Full time boarding of stallions is not accepted at AFP. Recently gelded horses still showing signs of stallion mannerism must remain in stalls.
- 18. Pregnant Mares / Foals:** Expecting mares may board at the park but must leave 2 months prior to their foaling date. AFP DOES NOT board mares with foals at side, only overnight in a stock pen. Weanling foals no longer dependent on their mother may board.
- 19. Cattle Yard Pen:** The renter is responsible for the safe and sanitary use of the cow pen and ensuring the surrounding area is kept safe, tidy and in an orderly manner. The renter is responsible for leaving the cow pen clean at the end of their contract. Renter is responsible for removal of manure at the end of their contract and hauled off the grounds. They must provide an agreed upon date to have the pen cleaned, providing suitable weather and conditions.
- 20. Dogs:** Boarders and all park facility users must obey all signs posted at the park. Dogs must always be on a leash and controlled while on park property. No Dogs are permitted in the horse boarding pens. Dogs are not permitted in any riding areas, seating space or stock yard. The only exception is if the dog is part of the booked event the facility is being rented for. This is a strict rule, those not following will be asked to remove said dog from the grounds.
- 21. Boarders Rights During Rentals / Events:** All boarders of AFP have the right to feed their horses during a booked event. They may also exercise their horse(s) in the *Warm-up Arena* during the event provided it is open and not in use by the event. The Boarder shall inform caretaker on their riding time and get approval first, to ensure they are not interfering with the event. The Boarder has right to access their tack locker during an event held in the Agri-plex and will do so with respect to the event holder.
- 22. All Trailers:** Horse, Flat Deck, Hay, Etc., must be parked in the designated area. (Fence beside Caretakers...facing the indoor arena.) This space is provided for our boarders and said trailer plate/identification should be attached to boarder/owner's file.
- 23. Water Heaters:** Power is included in the winter boarding rate for all pens. Winter rates start Nov 1 still March 31, this is a mandatory fee. AFP prefers that 1000-WATT and under de-icers are used.

- 24. Green Space:** may be used only when the field is specified to be open for turnout to exercise horses on or off lead, for a maximum of one (1) hour per day. You must always stay at the park while your horse is out and clean up after your horse. Please ensure all gates are closed before turning out.
- 25. Cleanliness:** No leaving of personal or park equipment; rakes, feed bags, buckets etc., in walkways as they are safety hazards. Do not overtake empty pens/stalls. You may only use your assigned stall/pen. Please Pickup all their garbage and put in garbage cans. *Examples: Coffee Cups, Plastic Jugs, Containers, Baler Twine, etc.* **No Baler Twine** in the manure bin or hanging on fences. Please put in garbage cans.
- 26. No Smoking:** No Smoking is permitted inside the indoor arena, around stalls or boarding pens.
- 27. Riding Outside Arenas:** Horse(s) ridden in public areas, roadways, track, or access points must only go as fast as a controlled trot. Canter/lopping and galloping is only permitted in arenas or green space. Track will only be allowed to be used for “race events” during a rented event in which the “race event” is permitted by event holders.
- 28. Personal Electrical items:** Please unplug anything that uses power before leaving the park that you have used. (except for water heater) example kettles, lights. No lights, heat lamps or other heating devices to be used in Stalls.
- 29. Farriers:** If you are using a farrier, it is your responsibility to make sure the area, where they are working, is cleaned up after completion of work. It is not up to the farrier but the boarder to make sure this is done.
- 30. Usage of Arenas:** When using the any of the arenas at Alex Fraser Park: Make sure that there is not an event happening. Please turn off lights when leaving. Lights are not necessary during bright daylight hours. If your horse(s) digs a pit by pawing, you must level the dirt back out before leaving. No dogs are allowed inside the arena (including seating area). No smoking, drinking or substance abuse is permitted at any time while in the Agri-plex training barn or outdoor arenas.
- 31. Driving:** When driving on Alex Fraser Park Property please be mindful of pedestrians and horses in the roadways and to DO NOT EXCEED the posted speed limit 15 km
- 32. Riding Calendar:** Boarders must book their time slot for riding/arena use just like other members. Please use the online booking system found on AFP’s website under Booking Info – Riding Calendar. Please remember to be courteous to renters and check the park schedule for rental times.

- 33. Personal Items:** It is up to the boarder to ensure their personal items are put away and secured in either their personal trailer, hay storage, locker etc. Item such as rakes hoses buckets must be kept tidy and not in place of another person or horse to step on trip etc. *AFP and its employees will not be held responsible for items that are misplaced, go missing or taken. The boarder is always fully responsible for their items. Replacement of items ex. Tack, hay, bin etc. is fully on the onus of the boarder not the park or its affiliates. Any missing items please contact the caretaker and or office in case said items are turned into lost and found or a missing item report can be placed on the parks Facebook page.
- 34. Leaving:** When leaving any of the boarding pens give at least **two weeks** notice.
- 35. Website:** See Park website and Facebook account for current updates, announcements, and changes. The parks online calendar is updated during office hours. Please check and read all emails from AFP administration for any information pertaining to boarding.
- 36. Questions/Concerns:** All questions and concerns regarding boarding, arena riding etiquette and rules are to be addressed to the caretaker/admin. If concerns and questions are not answered, A letter/email may be written with concerns and directed to the Alex Fraser Park Society board of directors. Please send via email/mailed or dropped off at the park's office for review.

Stalls and Pens are provided for your use and enjoyment, any abuse could result in discontinued availability.

Check the website and calendar for any last-minute changes to the arena schedule.

www.alexfraserpark.ca

Caretaker: 250-255-6095

AFP Office Admin: 250-991-7947 or alexfraserpark@outlook.com

Thank You,

Alex Fraser Park Society